

Dear Resident,

How you can help to improve Tenterden, St Michaels and Smallhythe...

May we have just four minutes of your time?

We are the Public Engagement sub-committee of Tenterden Town Council; a group of local residents and Town Councillors who are looking at how the Town Council engages with the public and how they can work to improve it.

As a starting point, we attach a short questionnaire which will help us understand what you think of Tenterden Town Council, and how you feel it communicates its activities to local people.

By completing the questionnaire you will be helping us gauge the current extent of public interest, and how we can improve engagement with the whole community.

We will use responses to the survey to identify some clear objectives, which we will monitor and measure over the next 18 months, and we will of course, publish the results.

In addition to the survey, we have attached a leaflet 'Which Authority Should I Contact' which may help you with completing the survey but is also a useful tool to keep for future reference.

If you would like further copies of the questionnaire, any assistance completing it or any other queries, please email: townhall@tenterdentowncouncil.gov.uk, telephone 01580 762271, or visit the Town Hall and the Clerk's Team will be happy to help.

Completed questionnaires can be returned to four easy access points: the Town Hall, St. Michaels Post Office, or for ease when you are shopping there will be collection boxes at the Tenterden branches of Tesco and Waitrose. Please return surveys no later than **Sunday, 27th May 2018**. If you would prefer to complete the form online, log onto <https://www.surveymonkey.co.uk/r/NDQFV53>

Thank you.

Public Engagement Sub-Committee
Town Hall
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Opening hours: Monday to Friday, 9am-3pm